

Wonthaggi Baptist Church

Position Description - Children & Families Pastor.

Job Title: “Children & Families Pastor”
- In Charge of *Playgroup Team, Kids Ministry (Wildfire), and Families Ministry.*

Position: Part time - 3 days per week (3 year contract initially)

Wage: Based on BUV stipend depending on qualifications and experience

1. Accountability:

- a) **Senior Pastor:** Work with the Senior Pastor to establish priorities and yearly objectives ensuring that the requirements of this Position Description are met and that they support the Mission Statement of Wonthaggi Baptist Church.
- b) **Leadership team:** the Staff member will be a part of the Leadership Team, which meets monthly. At this meeting the Children & Families Pastor is required to submit a report, highlighting recent happenings, and field questions from the Leadership Team
- c) **Church:** provide reports, where needed at Church meetings
- d) Meet weekly with the Senior Pastor, for prayer and support.
- e) Join a discipleship huddle led by the Senior Pastor.

2. Purpose and Scope:

The role of the Children & Families Pastor is to:

- a) Commit and contribute to the Mission Statement of WBC

“Loving God, Loving People: Disciples that Multiply”.

- b) To coordinate and lead the team of Volunteers that run 5 playgroups,
- c) Primarily focus to building on the strong relationships established in our Playgroup Ministry plus establish pathways for those families to continue exploring faith and connecting with the Church.
- d) Responsible for rostering, curriculum, and special events
- e) Oversee and coordinate the Kids Church Program (on Sundays), working with the Ministry Leader and team; to grow that ministry, providing opportunities to explore faith.
- f) You will be expected to lead a Wildfire Group regularly on Sunday (as part of the roster) and be actively involved in the program
- g) Lead the Families Ministry (Gravity) running at least 8 events per year where Families can connect with each other and explore faith.
- h) Responsible for the Team, advertising and events and attend these events,
- i) Lead a Families connect group, encouraging Families to explore faith, and Mission together,

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- j) Responsible for curriculum, advertising and events.
- k) Be actively involved in the life of the Church
- l) Practicing hospitality, by regularly having people around for meals.(at least 10 per year).
- m) Work with and alongside the W.B.C Volunteers to optimise opportunities in the Community.
- n) Through teaching and example, encourage Children and families to become disciples of Jesus using their spiritual gifts.
- o) Develop a missional culture within Kids Church Ministry, and grow experiential relationship with Jesus
- p) Willingness to participate in and contribute to Sunday Church services.
- q) Willingness to contribute to the Bass Coast community – by living locally.

3. Duties and Requirements:

3.1 Theological

- a) Baptised as a believer
- b) Believes in the need for each individual to personally respond to the call to follow Jesus Christ
- c) Possesses a sound grasp of the scriptures and a conviction that God's Word is powerful and life changing.
- d) Is in agreement with the doctrinal statement of faith expressed in the constitution of the Baptist Union of Victoria.
- e) Be able to provide referees who will attest to the applicant's character.
- f) Adherence to the ethical standards and values of WBC, which are in line with BUV principles.
- g) Be willing for a job performance review every year with the Pastor and every 2 years with a review panel from the Church members.
- h) Will come into membership at WBC.

3.2 Relational

- a) Has excellent relational skills with Children & Adults and is passionate about leading Children and families in developing their relationship with Jesus.
- b) Has the ability to communicate clearly, in particular to primary school age group.
- c) Respects, values and is able to maintain confidentiality.
- d) An ability to address areas of conflict and to work through genuine concerns.
- e) To be a positive and supportive influence within the Church Leadership Team.

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3.3 Organisational

- a) A person who exhibits competent personal organisational skills and an ability to meet deadlines.
- b) A team player who works with the Leadership Team and Pastor.
- c) Is self-motivated and is an example of someone who is hard working and committed in their work.

3.4 Communication

- a) An ability to communicate Christian faith and beliefs in ways that primary school aged can readily understand.
- b) Able to communicate in a public setting.
- c) Can communicate personally to Children.

3.5 Personal

- a) An obvious vibrant, living and mature faith in Jesus Christ.
- b) Is committed to personal development and growth in their own spiritual journey.
- c) Has an understanding of and commitment to duty of care procedures.
- d) Demonstrates love, desire and passion to work with Families.
- e) Demonstrates understating of issues and challenges facing kids and Families.
- f) Have a current “Working with Children Check”, “Police Check” and be familiar with “Safe Church Program” and maintain currency of each.